



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Bob Kelly, Mayor Pro Tem
Burt Ballanfant, Councilmember
Brennan Reilly, Councilmember
Mardi Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL MEETING ACTION MINUTES

The City Council of the City of West University Place, Texas, met in regular session on **Monday, March 27, 2017**, in the Municipal Building, 3800 University, West University Place, Texas beginning at **6:30 p.m.**

Agenda Items were as follows:

Call to Order. Mayor Sample called the meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, and Public Works Director Beach.

Facilities Master Plan Task Force Chair Owen Rutz was also present.

Councilmember Ballanfant led the Pledge of Allegiance.

City Secretary Gilliam confirmed that the notice of this meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

1. **Public Comments**

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

2. **Arbor Day Proclamation**

Matters related to proclaiming April 8, 2017 as Arbor Day in West University Place. *Recommended Action: Proclaim April 8, 2017 as Arbor Day in West University Place. Mr. Dave Beach, Public Works Director*

3. **Facilities Master Plan Update**

Matters related to the Facilities Master Plan update. *Recommended Action: Discuss and take any desired action. Mr. Dave Beach, Public Works Director and Mr. Owen Rutz, Chair of the Facilities Master Plan Task Force*

Councilmember Reilly moved to approve adopt the March 2017 City Facilities Master Plan with Councilmember Reilly's recommended changes. Mayor Pro Tem Kelly seconded the motion.

After discussion **MOTION PASSED.**

Ayes: Kelly, Ballanfant, Reilly
Noes: Sample, Turner
Absent: None

4. **Recognition of Former Parks and Recreation Director Tim O'Connor**

Matters related to recognition for retiring Parks and Recreation Director O'Connor. *Recommended Action: Discuss and take any desired action. Councilmember Reilly and Mayor Pro Tem Kelly*

Councilmember Reilly moved that Council request that Mardi [Councilmember Turner] go to the parks board and report back to Council whether or not the Parks Board would recommend a more significant naming opportunity in recognition of Tim O'Connor's service. Mayor Pro Tem Kelly seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

5. **Future Agenda Items**

Matters related to future agenda items. *Recommended Action: Discuss and take any desired action. City Council*

No items added.

6. **Consent Agenda**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. **City Council Minutes**

Approve City Council Minutes of March 13, 2017. *Recommended Action: Approve Minutes. Ms. Thelma Gilliam, City Secretary*

Mayor Pro Tem Kelly moved to approve the Consent Agenda as presented. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

7. **Adjourn**

Councilmember Reilly moved to adjourn at approximately 8:05 p.m. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

Prepared by:  Thelma A. Gilliam, TRMC, City Secretary

